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## DRAFT MEETING MINUTES

### New Mexico Statewide Independent Living Council Quarterly Meeting 10:00 a.m. – 1:30 p.m. November 16, 2015 Choices Independent Living Center - Roswell, New Mexico

#### Meeting Minutes

#### **I. Welcome/Call to Order**

**Sarah Michaud**

- Ms. Michaud called meeting to order at 10:12 a.m.; requested a roll call and introductions.

#### **II. Introductions**

##### **Others in Attendance**

- Michael Murphy-Independent Living Resource Center
- Audra Hudson-Choices
- Adrian Apodaca-DVR
- Katie Bridgewater - ADA Coordinator, DI
- Fanny Pearce- Travel Coordinator, DI
- Tim Carver - San Juan Center for Independence
- Guy Surdi- Governor's Commission on Disability
- Cathy Tingstrom, Ph.D., UNM Adaptive Physical Education

#### **III. Roll Call**

**Katie Bridgewater, Davis Innovations, SILC Coordinator**

Norbert Archibeque – Present  
Curtis Chong - Absent  
Ken Collins -Present  
David Hinkle - Absent  
Sarah Michaud - Present  
Albert Montoya - Absent  
Jim Parker -Absent  
Larry Rodriguez- Arrived after roll call, at 10:35

Ms. Michaud began the meeting begin with introductions; she noted that a quorum was not achieved and that all business-action items/election process-requiring a quorum will have to wait for the next Quarterly Meeting; she further asked the members to take a few minutes to review the minutes. Upon review, she asked if there were questions or comments; Norbert Archibeque asked if the action items could be listed on a separate sheet for easier access in the next minutes.

**Action Item:** Katie Bridgewater said she would create a separate page of action items for future meetings.

**IV. Action Item – Approval of November 16<sup>th</sup> Meeting Agenda**

No quorum.

**V. Action Item – Approval of Minutes from August 14<sup>th</sup> Meeting**

No quorum.

**VI. Action Item – Election of new Officers**

No quorum.

**VII. SILC Outreach Update**

**Katie Bridgewater**

- The new brochures were printed and 5,000 copies were received. Copies have been distributed to Gallup and Farmington Centers. Other centers were asked to pick-up brochures before leaving today's meeting.
- A list of the Tribal Entities was prepared and a letter and brochures will be mailed with Sarah's approval.
- Working on Disability Rights Awareness Day (DRAD), which will be held January 25-26, 2016 in Santa Fe, NM. A table for outreach materials has been reserved and the SPIL Public hearing has been set for 3:45-5:00pm, at the Drury Hotel in Santa Fe. It will be held as a session during the regular event.
- SPIL Public Hearing on October 15, 2015 was held in Farmington was well received and had a good turnout.
- A question was asked if the Council planned to combine DRAD along with the Quarterly Meeting. A general discussion concluded that the Quarterly Meeting would take place in January instead of February, at DVR on January 25, 2016 from 12:00-3:00pm. At that time, if a quorum is present the action items discussed at 8/14 and 11/16 meetings would be voted upon.
- 1,000 brochures were included in participant packets at the Southwest Disability Conference on Disability. Discussion took place about a new display board for the upcoming DRAD event.

**Action Item:** Katie Bridgewater will look into getting a quote for a smaller new display board.

**VIII. SPIL Hearing in Farmington**

- Ken Collins reported approximately 20 people attended.
- Ken Collins expressed the concerns shared at the meeting regarding current State policy regarding reservations having to use telephones to call-in, since many areas are located in "dead" zones, there was concern the policy would not be effective.
- Discussion followed about the MCO's and the oversight of these agencies and about how large a role the SPIL should play in this process. Sarah Michaud said there was no obligation to oversee, only to check on provision of services.
- Ken reported that Branda Parker did a great job of speaking up about the problems with "call-ins" on the reservations.

- Michael Murphy shared his perspective regarding the state's logic for this came from studies of population-dense areas. He also stated that since New Mexico is not population-dense, this process will not work.
- Ms. Michaud announced that the next SPIL Public Hearing would take place December 11, 2015 in Las Cruces at the Farm and Ranch Museum at 2:00pm.

**Action Item:** Larry Rodriguez will be the SILC member to present at the December 11, 2015 SPIL Public Hearing.

- Ms. Michaud noted for the record that Larry joined the meeting at 10:35 a.m. and that there was still no quorum.

## IX. Presentation on Adaptive Sports

**Guy Surdi**

- Mr. Surdi provided an overview of the program. This is a 5-year project to support adaptive sports/recreation throughout the state.
- Working with UNM and many different program providers coming together to design a strategic plan of how to go about succeeding in building a future for adaptive sports and recreation and to expand its membership from programs already established.
- A non-profit has been established and fund-raising has started, channeling different resources.
- Biggest need is to expand membership.
- Want to do outreach through IL's using current and past members for a mailing to determine interest in the program so that clinics and trainings can be set up.
- Would like to interest SILC in helping get mailing lists together to see if folks are interested participating in a short survey with questions like: Would you like to be notified of events in your area, etc.?

**Group Discussion** following Guy's question to the group about whether that would work: Michael Murphy said that the only aspect he could support is if the program placed emphasis on integrated activities, not segregated ones, i.e. developing memberships in clubs that already exist, integrating persons with disabilities into the existing programs, not creating programs that catered specifically to persons with disabilities; Ken asked how the program would be organized, if it was connected with the Governor's Commission and would ILCs sit on the board and was it a statewide focus rather than local? Guy answered that Cathy Tingstrom was elected to be Executive Director, it's a non-profit organization and she's writing a vision statement to everyone and at the end of January or the beginning of February she'll be inviting people to give their input; there's talk of a board of directors on which people with disabilities would sit that could also include ILs and other organizations from different parts of the state. Tim asked if there were going to be providers on the board? Guy said no, that it was discussed but it would be a conflict of interest so no providers will sit on the board; it was reiterated that this program would be a 501C3. Guy asked if SILC would do a letter to the different ILs or would Cathy have to work with the ILs individually? There was also discussion about contacting sports facilities to get their buy-in and Guy also brought up contacting public

school Superintendents to involve them. Katie made the suggestion that she could provide a list of ILs and that Cathy could contact them herself to which Sarah agreed.

**Action item:** Katie will provide the Adaptive Sports non-profit a list of the ILs.

## **X. SILC Chair Report**

**Sarah Michaud**

- Working with Marcie to get presentation together for SPIL Hearings.
- Starting to look into the 704 Reports that are due soon.
- Following up on outreach to make sure we are achieving some of our goals and that includes having gotten brochures into packets for SWDC and ensuring that everything's together for DRAD; pleased that has been accomplished.
- Keeping in touch with Albert with regard to nomination committee for elections; will try to make sure that happens in January 2016.

## **XI. Coordinator's Report**

**Katie Bridgewater**

- The brochure was printed and the price was very reasonable, a printing firm owned by a person with a disability gave us a 10% discount. It was mentioned that the Coordinator would like to continue to use the company to support a NM owned and operated business by a person with disability.
- Worked on SPIL presentation; conducted the Farmington hearing and updated the presentation for today's Public Hearing Meeting.
- Reviewed the financial statement form, which was included in SILC members' packets. This form must be turned into DVR by the end of December.
- Website update: the site has been updated with photos and with minutes and agendas.
- DRAD update: working with Randy Costales on making arrangements for the DRAD event. The Public Hearing will be scheduled for Monday, January 25, 2016 from 3:45-5:00pm at the Drury Hotel in Santa Fe.
- A meeting was held with Ms. Michaud this quarter to make sure everything was being achieved for the SPIL update. This will be a big focus during the next quarter.

**Action Item:** Adrian Apodaca, with DVR asked that DI gather the financial disclosure statements and submit them all at once to DVR. He will ask Kasha to find out if electronic signatures will be permitted on submitted forms. Katie will get back to the board on this by email and will send a reminder out that she would like the signed forms back by December 10<sup>th</sup>, well in advance of the deadline of end of December 2015.

## **XII. State Agency Reports/Updates**

### **a. Division of Vocational Rehabilitation**

**Adrian Apodaca**

- Action in place for Lorie's replacement, hoping to have new person on board by December 5, 2015.
- Stressed the importance of getting the financial statements in on time.

- The \$200,000.00 is already in the budget but the contracts are not yet approved and completed yet; hopefully coming out in the next couple of weeks.
- Tracy's replacement already on board; her name is Kasha Suina; she started Monday November 9, 2015.

Discussion: Sarah asked if 704 data was to be given to Kasha or him; he answered through Kasha to him.

**b. New Mexico Commission for the Blind**

**No Report**

**XIII. CIL Reports/Updates**

**a. Choices-Roswell, NM**

**Audra Hudson**

- Bus stop will be operable in two weeks after 6-7 months of working on it.
- Attended Eastern NM State Fair.
- Participated in Veteran's Day parade in Hobbs with our service dog organization; got to meet an 82-year-old vet.
- Ran numbers to find that over the last three years the programs in Hobbs have doubled in participation.
- New apartments in Artesia; this was a huge accomplishment and will serve so many clients. The building should open in January 2016.

**b. New Vistas**

**Sarah Michaud**

- Expanding IL services in Las Vegas and training for staff. Also expanding networking and outreach to City Boards. The staff created a great float back in July they designed to advertise services.
- Santa Fe office sent several staff to APRIL; grateful for the opportunity to hear Jamie Kendall present as we received word that she passed away.
- Getting ready for the 704 Report.

**c. ILRC**

**Michael Murphy**

- Working with Presbyterian for Personal Care Services.
- On the horizon, \$5,000 will be made available through MCO's for individual home modifications. This will help stretch the ILRC funds. DOH requires our contractors be on the state vendor list. This is taking some of the contractors 18 months to complete this process. Adrian Apodaca from DVR mentioned that it should be an easy process if the forms are filled out correctly.

**d. San Juan Center for Independence**

**Tim Carver**

- Mentioned that they are conducting training with MCO's in the NW Region and this seems to be helping. Molina donated turkeys for our Thanksgiving dinner and providing servers.
- SPIL hearing in Farmington had a good turnout.

- Halloween Trick or Treat for 200 kids and a dance.
- Participation in Disability Walk at Window Rock.
- Gallup has a new staff member, a receptionist.
- Still working with Helping Hands regarding home modifications.
- Continue to work with Pueblos.
- Still looking to purchase property behind us and have received a \$7,000 grant from BHP Billiton for a community orchard.
- PED transition plans were discussed and it was mentioned that DVR currently has no transition plan in place and doesn't have any counselor's specific to transition services.

### **SJCI/Gallup**

### **Ken Collins**

- Will be attending the Disability Walk in Window Rock and had chance to speak at the Council Chambers with the interim Director of DOH who wanted to meet regarding Elders First; looks like Navajo Nation plans to take over Senior Services at Twin Lakes Senior. Center where adult day care services will be provided to help keep seniors in their homes (the nursing homes are overloaded).
- Handed out informational packet regarding treatment program for folks with traumatic brain injury.
- The SJCI van was in the Gallup Veteran's Parade.
- Mr. Collins talked at a Vets Helping Vets meeting and they want him to start a support group, which he will be doing.
- Mr. Collins sent a concept paper to the TBI ID Project about the brain injury program he is starting. The program will be partnering with the Rehobeth McKinley Christian Healthcare (RMCH) who manage the hospital and will be re-opening the alcohol treatment program that was closed for fifteen years. Mr. Collins also facilitated community stakeholder's meetings that have been going on for six weeks. Met with David Conejo, CEO of RMCH and Larry Curley, and excited that they're going to develop a TBI program.
- Met with Detention Center on their intake forms to ask questions about TBI to ID individuals for treatment. A lot of TBI in Gallup and service providers need training. Mr. Collins wants to be an example calling it POISE to represent learning to be focused on what is important for people with TBI.

**Action Item:** Katie Bridgewater will scan and send the Brain Injury handouts to the entire Council.

### **f. Abilities Center**

**No Report**

## **XIV. SILC Discussion/Recommendations from CIL Reports**

Ms. Michaud recognized Cathy Tingstrom who just arrived at the meeting to allow her to add whatever she wished to the earlier presentation by Guy Surdi on Adaptive Sports.

- Announced the UNM Adaptive Sports Festival, which will be held in Albuquerque on April 16, 2016.
- Mentioned that the Governor's Commission on Disability (GCD) would presently act as an umbrella organization for the non-profit they are in the process of becoming.
- Reported that the GCD would provide some financial assistance but that there would also be sponsorships and grants to the organization to get it up and running.
- Ms. Tingstrom reported that the Adaptive Sports non-profit would not be housed at GCD, they would be stand-alone organization and that they were not associated with UNM.
- Ms. Tingstrom reported that they needed letters of support and agreed with group that there was much to be done before it was up and running.
- Ms. Tingstrom said that a website was essential and that they were working to get one completed soon.
- The group is advancing in all directions to get up and running, including the distribution of a short survey they wish to send out to IL members.
- When asked if this program was needs driven, she answered yes, but that the results of the survey would confirm that.
- The group plans to market training parks and recreation centers, PTs and OTs, writing large grants that provide scholarships and adaptive equipment, which can be very expensive.

#### **Ms. Michaud made recommendations on CIL updates**

- Focus on getting final reports done.
- Interested in hearing more about the orchards project.
- Would like to see photos of the Bus Stop, which will be operating next week in Roswell.
- Ms. Bridgewater requested the group put descriptions with any photos and/or stories.

#### **Scheduling of Quarterly Meetings**

- **January 25, 2016, 12:00-3:00pm in Santa Fe at DVR**
- **May 20, 2016 in Albuquerque, from 10:00-4:00pm**
- **August 12, 2016 in Gallup from 10:00-4:00pm**

**XV. Adjournment** - Meeting adjourned at 12:00pm.

## **Action Items from November 16, 2015 Quarterly Meeting**

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**Action Item:** Katie Bridgewater will look into getting a quote for a smaller new display board.

**Action Item:** Larry Rodriguez will be the SILC member to present at the December 11, 2015 SPIL Public Hearing.

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