

---

## MEETING MINUTES

**New Mexico Statewide Independent Living Council  
SPIL Working Group Meeting  
1:00 p.m. – 5:00 p.m. April 8, 2016  
Division of Vocational Rehabilitation – Santa Fe, New Mexico**

### Meeting Minutes

#### **I. Welcome/Call to Order**

**Marcie Davis**

- Ms. Davis called meeting to order at 1:15 p.m.; requested a roll call and introductions.

#### **II. Introductions**

- Marcie Davis, SILC Coordinator, DI
- Michael Murphy-Independent Living Resource Center
- Anna Vigil - DVR
- Katie Bridgewater - ADA Coordinator, DI
- Guy Surdi, Governor's Commission on Disability
- Gil Yildiz, Independent Living Resource Center

#### **III. Roll Call**

**Marcie Davis**

- Norbert Archibeque – Present
- Curtis Chong - Absent
- Ken Collins –Arrived after roll call
- David Hinkle - Arrived after roll call
- Sarah Michaud - Present
- Albert Montoya - Absent
- Larry Rodriguez- Present

#### **IV. SPIL Overview and New Requirements**

**Marcie Davis**

- An overview of the current SPIL and the new requirements for the upcoming SPIL and an overview of the five SPIL Public Hearings that were conducted.

#### **V. 2014-2016 SPIL Overview**

- Ken Collins reviewed the current status of WIOA and the meetings he has conducted with Workforce Solutions, Blind Commission and the Texas SILC. He and other SILC members expressed their disappointment and concern that the SILC had not been included in the state plan that was submitted on April 1, 2016.
- Discussed the combined plan for WIOA and SPIL is a unified plan. He also explained the roles through transition from DVR to Workforce Solutions.
- Gil Yildiz, shared that she attended a webinar where she learned that because of WIOA, Workforce Solutions must now comply with certain guidelines.

- Ken Collins mentioned that he learned that the SILC has five years to comply with all guidelines and during that time the SILC can work on improving the lines of communication.
- Ken also mentioned that collaboration in Gallup would start locally by getting the conversation started.

## **VI. WIOA Combined State Plan**

Jim Salas from the Commission for the Blind joined the meeting by conference call. He reviewed the Unified State Plan that was developed and submitted, which included the Commission for the Blind and DVR. He stated the plan will help provide basic education for individuals with disabilities. The combined state plan has core partners plus others agencies such as TANF. The Department of Workforce Solutions is the state lead for WIOA. They decided on the combined plan.

Jim Salas reviewed the programs of the Commission for the Blind and how WIOA governs what the agency does. The Commission serves individuals who are blind or who have a significant visual disability; these individuals may or may not have disabilities in addition to blindness.

Ken Collins, on behalf of the SILC, requested a copy of the State Plan that Workforce Solutions submitted on April 1, 2016.

SILC members expressed concern with the plan, because they want to ensure that the SILC's constituents are included in the development of the plan and that they receive vital services.

## **VII. 2014-16 SPIL**

The group discussed the process for completing the SPIL during the 2014-16 cycle. Sarah Michaud provided an overview of the process and stated that it was ongoing for several months. The working group looked at the SPIL section by section and received input from the community and local centers. She also shared that we will need to get financial reports and plans from the individual centers and review the guidance document for further instructions.

Sarah also shared that the working group changed from meeting to meeting depending on who was available to participate. The group also suggested utilizing the 704 Report, since it already has much of the needed information from the centers. Ms. Michaud also mentioned that she thinks a monthly report from the centers would be helpful for completing the SPIL.

## **VII. 2015-16 SPIL Public Hearing Comments**

Ms. Davis provided a handout with the comments from the public hearings. She provided an overview of the SPIL public hearings and comments.

## **VIII. 2017-2019 SPIL Contents**

The group reviewed the goals and activities of the current SPIL and reviewed the guidance provided. The SPIL must be received by June 30, 2016. As a new requirement, the SPIL must be approved by the entire SILC board and signed by a minimum of 51% of New Mexico's Independent Living Centers. The goal is to present the draft SPIL to the SILC and CILs for approval and signature at the May 20, 2016 quarterly meeting.

Sarah mentioned that in the last cycle she would review the document checklist and the group would respond by email with their comments and responses. She reminded the group not to "reply all" as to not establish a quorum.

## **IX. Group Discussion/Recommendation**

The group reviewed and discussed a list of priorities and how best to gather the information. It was agreed that certain sections of the SPIL would be reviewed and completed by Marcie Davis, as the SILC Coordinator and Ken Collins, as the Board Chair. For example, they will take on Part 2, section 5 since it is SILC specific. It was also agreed that Marcie Davis would work closely with Anna Vigil, since she is the new contract manager with DVR.

There was some discussion on how the SILC board plans to monitor and ensure that goals and activities are being met. It was agreed that further discussion was needed to ensure how to evaluate the success of the SPIL on a regular basis.

Ken also mentioned that he heard that the Texas SILC would be including emergency preparedness in their upcoming SPIL. He thought it would be a good idea to start the conversations about this in New Mexico.

## **X. Next Steps**

Marcie Davis agreed to send out a review document next week to all the ILC's and request a return of the document with comments and information within 5 business days. Marcie will then compile all the information for the next meeting.

The next meeting was scheduled for May 3, 2016 from 10:00 a.m.-3:00 p.m. and another meeting was scheduled for May 17, 2016 from 2:00 p.m.-5:00 p.m. Both meetings will be held at DVR.

## **XI. Adjournment**

Sarah Michaud motioned to adjourn the meeting and Larry Rodriguez seconded the motion. Meeting adjourned at 3:54 p.m.